

Ek1 - İki üniversite arasında
imzalanmış protokol ve
anlaşma

**Protocol for Joint Doctoral Program
between
Middle East Technical University
Department of Chemical Engineering
and
INSA of Lyon
(Institut National des Sciences Appliquées de Lyon)**

This protocol is concerned with the conditions and the requirements of how the joint doctoral program between the Middle East Technical University, Chemical Engineering Department, (hereafter referred to as METU) and INSA of Lyon, Institut National des Sciences Appliquées de Lyon (hereafter referred to as INSA-Lyon) will be conducted and the degrees that will be awarded following the completion of this joint doctoral program.

Admission and Registration to the Program

1. The doctoral student will apply separately to the Ph.D. programs of both institutions. The admission of the doctoral student to the Ph.D. programs of each school will be handled separately by the respective schools according to their admission requirements. Each institution is free to admit or to reject the application of the doctoral student independent of the other institution. However, this protocol is applicable if and only if the candidate is accepted to the Ph.D. programs of both of the institutions.
2. The doctoral student will be registered in the doctoral programs of both institutions, METU and INSA-Lyon, and will pay the registration fees to METU and to INSA-Lyon as required.
3. The student files and records will be kept separately at each of the institutions. However, each institution will keep the other institution informed about the academic progress of the doctoral student and will send to the other institution a progress report and a transcript of the courses taken within that institution.
4. The doctoral student will be responsible to fulfill all the requirements of the doctoral programs of both of the institutions: INSA-Lyon and METU.
5. The doctoral student will be considered to be "on leave of absence" from the Ph.D. program of METU for the duration during which he/she is residing in France and vice versa. The duration during which the doctoral student will be residing in France and Turkey will depend essentially on the progress and developments in graduate studies, both courses and research, and will satisfy the minimum residence requirement of each institution.

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6. The duration, during which the doctoral student is on leave of absence from one institution, will not be counted towards his/her allowable time for the doctoral program in that institution. **However, the total duration of the joint program cannot be longer than six years.**
7. The courses that the doctoral student will take from INSA-Lyon while he/she is at INSA-Lyon will be counted towards the course requirements for the Ph.D. program of METU, subject to the approval of METU. The same will apply for INSA-Lyon as well. If there is any such course requirement at INSA-Lyon, the courses taken in METU by the doctoral student will count towards his/her course requirements at INSA-Lyon.
8. The doctoral thesis will be supervised by co-supervisors, from METU and INSA-Lyon.
9. The co-supervisors will decide jointly on the successful completion of the doctoral thesis before it is submitted to the jury.

Conditions for Ph.D. Thesis Preparation, Its Defense and Degrees Awarded

10. Upon successful completion of all the requirements for the doctoral programs of both of the institutions, the doctoral student will prepare only one thesis and there will be only one thesis defense **before the joint jury.**
11. The thesis will be written and defended in English. Other aspects are according to rules of regulations of the institution where the jury will be held. However, in the thesis both universities will be clearly specified and there will be a written summary of the thesis both in French and Turkish. The minimum length of the summary in French will be of 30 pages.
12. The jury for the defense of the thesis will be subject to approval of both institution and will be formed according to rules and regulations of either INSA-Lyon or METU depending on where the jury meeting will be held. In all cases the jury will be composed of appropriate scientific members representing the two institutions. The jury will be composed of an odd number of members more than half of whom are full professors and the composition regarding the four members are as follows; equal number of members from both institutions, including a co-supervisor from each institution.
13. If the Ph.D./Doctoral thesis is found to be successful by the examining jury of both of the institutions, the doctoral student will be awarded by the respective doctoral degrees of both of the institutions. There will be two separate diplomas delivered to the doctoral student. On each diploma it will be clearly indicated

that these diplomas are delivered jointly through this joint Ph.D./Doctoral program.

14. Both INSA-Lyon and METU are free to discontinue this program at any time, upon notice to the other institution. This will mean that no new admissions can occur in the program starting in the next semester. However, students who are still fulfilling degree obligations will continue their program until they complete their degrees or until they discontinue their program.

Agreed to, effective the 16th day of July, 2002.

Signed on *September 2, 2002*



~~Prof. Dr. Monique Lallemand~~
Director of the Department of Doctoral Studies
INSA of Lyon (Institut National des Sciences
Appliquées de Lyon)

Signed on/...../.....



Prof. Dr. Ural Akbulut
President
Middle East Technical University